Red: Schedules
White: Announcers
Blue: Continuity

These Notebooks Are To Contain:

1. Duties Of Men In Department(s)
2. Procedures In Department(s)
3. Schedules Of:
   A. Office Hours
   B. Shifts
   C. Regular Assignments

Please Do Not Use It For A Catch-All

However

Additions, Corrections, Etc, For It Are Requested (In Writing) By Office Manager. All Such Material For them Must Go through Him.

RETURN TO SHELF
IMMEDIATELY
After Using this Book

SCHEDULES

CAMPUS NEWS SCHEDULE (for the present)

MondayF Weil
Tuesday:Slauson
Wednesday:Sutcliffe
Thursday:Weil
Friday: Slauson

WEATHER BUREAU -- Phone 4-0870

RECORD DEPARTMENT:

The following is a schedule of the men who will be expected to be on duty in the Station weekday afternoons from 3:00 to 4:00.

Monday --S covel

Tuesday -- N eufeld

Wednesday - -K elly

Thursday -- N eufeld and Scovel

Friday -- Kelly